

REGIONAL SCHOOL DISTRICT NO. 16
Board of Education Meeting
February 8, 2012

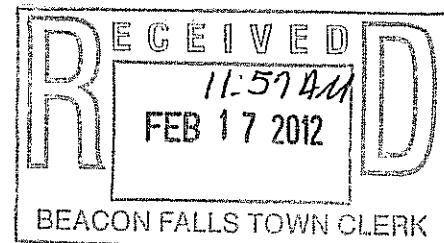
EXHIBIT

I

BOARD MEMBERS PRESENT:

Beacon Falls... Priscilla Cretella
 Sheryl Feducia
 William Fredericks
 Wendy Oliveira

Prospect... Robert Hiscox
 Nazih Noujaim



STAFF MEMBER PRESENT: Tim James, Interim Superintendent
 Hugh Potter, Business Manager

I. CALL TO ORDER

The meeting was called to order by Chair Priscilla Cretella at 7:10 p.m. at Woodland Regional High School, Beacon Falls, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. MISSION STATEMENT

IV. RECORD OF MEMBERS PRESENT

V. APPROVAL OF MINUTES

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to approve the January 25, 2012, Board of Education Meeting minutes (Ex. I).

ALL IN FAVOR

12-026

Mrs. Cretella, Chairperson, recognized Mr. William Doyle of Zackin, Zimyeski, Sullivan CPA who prepared the financial statements for year end 6/30/11. Mr. Keith Sullivan was also in attendance. Mr. Doyle had been unavailable to attend the previous Board of Education meeting. He asked if there were any questions with regard to the audit report/ financial statements for year ended June 30, 2011. There were no questions from the Board.

VI. TOWN OFFICIAL COMMENT

VII. PUBLIC COMMENT

VIII. CORRESPONDENCE

A thank you note from Jeanine Wartko was circulated.

IX. TREASURER'S REPORT

Ms. Feducia reported as follows:

Balance in General Fund as of 2/8/12:	\$1,207,988.63
Tonight's bills total:	362,040.41
General Fund:	325,338.36
Special Education Grants:	36,239.00
Adult Education:	0
Federal and State Grants:	0
Athletic Fund:	463.05
Construction Bills:	0

X. STUDENT REPRESENTATIVE'S REPORT (Caitlyn & Ayah Galal)

Ayah Galal read her report, summarized as follows: For Social Studies, the Contemporary World Issues class participated in the Global Classrooms Model United Nations event on February 2nd at City College in New York City. Students who attended prepared position papers on various topics. They worked together to problem solve and draft resolutions for issues. Seniors Risa Kiernan and Emily Broe received honorable mention awards for being outstanding delegates.

In English, The Advanced Language and Composition class visited the Yale Art Gallery today in preparation of for writing their synthesis essays for the AP exam in May. The Advanced Creative Writing class is finishing the *Love is Louder* magazine which will go on sale for \$5 each in February. This is part of Caitlyn Sousa's senior project. The magazine sales will help fund the *Love is Louder* Scholarship for students who have overcome struggles in their lives. The fund currently has a balance of \$600. One Region One Book will be showing the silent film *A Trip to the Moon* on February 9 with music performed by Woodland students.

In Math, the Math Team competed on February 6th at New Milford High School with Jiye Park and Mitchell White scoring 96 each and Collin Devaney scoring 94. The next meet is in March at Northwestern Regional High School.

In Culinary, students from Culinary I and Bakeshop 2 replaced the annual Thanksgiving feast with a meal served to parents and teachers in January demonstrating their gratitude, cooking and sanitation skills.

In Student Council, a fundraising event was held earlier this month organized by sophomore Emily Polito, which raised over \$460 for the Camp Sunshine Penguin Plunge. Emily attended the Penguin Plunge on February 2nd which raised over \$4,500.

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XI. EXEMPLARY PEOPLE AND PROGRAMS

1. History Fair at Laurel Ledge School.
Interim Superintendent James reported that he attended the fair.
2. SCASA Student Recognition.

Mr. James will be attending the SCASA Annual Student Award Luncheon on March 16th to recognize Region 16 students: Bayan Galal, Grade 5 – Community School; Charles Schwarz, Grade 5 – Laurel Ledge School; Mary Vlavis and Donovan White, Grade 8 – Long River Middle School; and Adam Baz and Caitlyn Sousa, Grade 12 – Woodland Regional High School.

3. Indoor track champions (boys and girls).
Mr. James reported that both teams were the Naugatuck Valley Champions.
4. LRMS Jr. National Honor Society.
Mr. James attended the induction and will be sending out individual letters to inductees on behalf of the Board.
5. WRHS Scholastic Art Winners.
6. Mr. James announced the following winners: David Terni, Megan Wilcox, Ryan Greenwood, and Katie Nemecc.

XII. REPORT OF SUPERINTENDENT

A. Superintendent's Update.

1. K-12 Curriculum Infrastructure (including Prof. Development & Teacher Eval.)
Mr. James stated that he had been reviewing the curriculum infrastructure since his arrival and discovered there is no well-defined plan. Nationwide changes are occurring in the way teacher and administrator evaluations are performed. He distributed a Summary and Timeline of Services prepared by Patrick Flynn of ReVision Learning Partnership, who has over 20 years experience and was the former planner at ACES. He detailed the report and said the cost for the program over two years would be \$51,600. He recommended using the budgeted \$50,000 earmarked for summer curriculum development and then add an additional \$20,000 to the next budget. This, in turn, uses only \$20,000 in new funding for 2012-2013. He stated this will be a culture change but will strengthen teaching skills. Mr. Hiscox suggested the Board lengthen the timeline to 2 ½ years to save money. Chair Cretella stated the Board would take the proposal home and review it.
2. Audit of student activity accounts.
Mr. James distributed the list of student activity accounts and wants to be sure there are internal controls on the handling of the money. He asked Mr. Doyle to review the procedure. Mr. Hiscox also said that the principals were reviewing these accounts.
3. SRBI update.
Mr. James relayed that the state requires students to receive academic support in a three-tier system on a rubric. He has put together a handbook that has been shared with the administrators. They are in unanimous support of following this handbook. Sheryl Feducia stated, "this is excellent".
4. Building Committee.
Mr. James reported the Committee continues to meet and work towards the EDO49 due June 30 and commented on the extraordinary work that Mr. Potter is doing in order to achieve that goal. Their next meeting is February 21.

B. Action Items

1. Act on approval of audit for 2010-2011 school year.
This was not acted upon.
2. Act on approval of Phase II of contract with Turner Construction.
Mr. James stated CIRMA, the insurance carrier, gave an excellent presentation at the last Building Committee meeting concerning contracts. Mr. Hiscox commented it was excellent and "it's great that another 'set of eyes' is looking over the work and working for us."

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3. Act on approval of Traffic Study. *Tabled.*
4. Act on approval of Geotechnical Report. *Tabled*
5. Act on approval of Land Survey. *Tabled*
6. Act on request from WRHS PTO for donation to 2012 post prom.

A MOTION was made by Robert Hiscox and SECONDED by Sheryl Feducia to donate to the PTO's 2012 post prom fund, as in past years, in the amount of \$2,000 which is budgeted for this year. **ALL IN FAVOR** **12-027**

C. Business Manager's Report

1. Facilities update.

Mr. Potter reported that the cost for inspection of the District Offices is part of the lease to be borne by the district. The cost is \$6,100, but he is looking for the inspection company to make a reduction.

Vinnie Tata, the CL&P engineer, has proposed two light poles for the field behind Laurel Ledge. This changes the cost estimate from \$800 to \$1800. With two poles installed, lighting will be now on the basketball courts.

The WRHS fields are being repaired and should be completed within 30 days.

The parts are ordered for repair of the elevator at WRHS, and Mr. Potter is negotiating the maintenance contract versus electrical damage with the insurance company to pay for the repairs.

An oil delivery truck damaged the building at Long River Middle School. Mr. Potter will report on the damage and repair costs at the next meeting.

2. 2012-2013 Budget.

Mr. James distributed a draft of the Capital Improvement Plan for 2012-2013 for the Board to review. He is targeting February 13 for the final plan. He stated that a majority of the items are down from last year due to power efficiency enhancements.

Mr. James suggested bringing in a recommended number that would not exceed budgeted amount and a list of items that would be important additions.

D. Old Business

Ms. Oliveira inquired about the members of the Building Committee and wanted to clarify the voting and alternate members from each town. Mr. James will clarify that for the Board. The Building Committee chair should be appointing an alternate to serve in place of a member that is absent at each meeting.

Mr. James has invited town officials by letter to the February 29th budget meeting.

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E. New Business

Chair Cretella asked for a moment of silence in the death of Janice Kelly, a current employee of Region 16.

F. Information Items

1. Interest arbitration award.

XIII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee
5. Public Communications
6. Technology Committee
7. Recognition Committee
8. Liaisons

a. Schools

Ms. Feducia's job is relocating and she can no longer attend the ACES meetings after doing so for 12 years. They are the 2nd Thursday of each month at 12:15 p.m. in Hamden.

- b. Wellness Committee
- c. Professional Development Committee
- d. Prevention Task Force
- e. Curriculum Council

A MOTION was made by Sheryl Feducia and SECONDED by Wendy Oliveira to adjourn to Executive Session at 8:15 p.m. to include Mr. James and Mr. Potter with possible action on the following:

- 1) discussion of arbitration award,
- 2) a matter related to school security and disposition of school security personnel, and
- 3) negotiations of a contract.

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12-028

The Board came out of Executive Session at 9:20 p.m.

XIII. ADJOURNMENT

A MOTION was made by Sheryl Feducia and SECONDED by William Fredericks to adjourn the February 8, 2012, Board of Education meeting at 9:21 p.m.

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12-029

Wendy Oliveira,

Board Secretary

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*These minutes are subject to Board Approval,
Susan Vaill, Board Clerk*